

Sun Protection in schools Risk Assessment (H&S Update – July 2022)

Operations/Work Activities covered by this assessment:	SUN PROTECTION IN SCHOOLS (INCLUDING PUPILS AND STAFF)		
Site Address/Location:	Park Vale Academy	Department/Service/Team:	Whole School
Note: A person specific assessment must be carried out for young persons, pregnant women and nursing mothers			

Hazards Considered Step 1 (Clause 3.1)	Who might be harmed and how Step 2 (Clause 3.2)	Existing Control Measures: Step 3 (Clause 3.3)	Risk Rating			Further action Step 3 Consider hierarchy of controls i.e. elimination, substitution, engineering controls, signage/warning and/or administrative controls, (PPE as a last resort)	Actions Step 4 (Clause 3.4)			Risk Rating		
			Likelihood	Severity	Risk Rating		who (Name)	When (Date)	complete (Date)	Likelihood	Severity	Risk Rating
Inadequate planning / arrangements	Staff and pupils are at risk of sunburn, blistering, overheating, dehydration from the results of sun exposure. Long term the harm sun exposure could lead to skin cancer.	Sun protection is incorporated into curriculum for all ages and is actively promoted to all pupils. Teachers and staff are trained in the importance of sun protection. Parents / Carers are informed of the importance of sun protection. Sun protection is considered in off-site visit risk assessments.	L	M	L	PE Lessons to use suitable indoor space where appropriate to limit the time students and staff are exposed to sun. Sun Cream provided to staff and students if required Water readily available on site for staff and students All trips to be reviewed on daily basis. Conference Room to be made available to staff as an Air Con Work Room for the day	PE Main Reception ALL EVC/Trip Lead/SLT All	Ongoing Ongoing Ongoing Ongoing Ongoing		L	M	L
Lack of shade	Staff and pupils are at risk of sunburn, blistering, overheating, dehydration from the results of sun exposure. Long term the harm sun exposure could lead to skin cancer.	Shade structures provide long/short-term shade. Seats and tables are located in shaded areas Organised activities make use of the shade available. Encourage use of ventilated indoor spaces.	L	M	L	Indoor spaces made available for staff and students to get out of the sun - Main Hall - Sports Hall - Dining Room - Canopy Areas Any outdoor clubs to be reviewed on a daily basis depending on weather conditions	All Club Leader	Ongoing Ongoing				

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			Likelihood	Severity	Risk Rating		who (Name)	When (Date)	complete (Date)	Likelihood	Severity	Risk Rating
Timetabling / outdoor activities	Staff and pupils are at risk of sunburn, blistering, overheating, dehydration from the results of sun exposure. Long term the harm sun exposure could lead to skin cancer.	Outdoor activities and events are planned outside of 11am-3pm where possible. Discourage any physical exertion, i.e. sports, PE, playtime etc.	L	M	L	Use of indoor spaces to limit time and exposure in the sun PE to use indoor spaces and classroom based activities to reduce physical exertion	All	Ongoing				
Clothing	Staff and pupils are at risk of sunburn, blistering, overheating, dehydration from the results of sun exposure. Long term the harm sun exposure could lead to skin cancer.	Consider relaxing school uniform policy. Pupils are encouraged to wear wide brimmed (or legionnaire style) hats when outside. Pupils are encouraged to wear tops that cover their shoulders (vests and strap tops are discouraged). Clothing offers suitable sun protection. Pupils are allowed to wear UV protective sunglasses. Teachers and employees also wear suitable hats and clothing.	L	M	L	Non-blazer day in operation, further relaxation of uniform policy to be implemented as necessary, i.e. no ties, PE uniform Staff to wear comfortable work appropriate clothing	All	Ongoing				

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			Likelihood	Severity	Risk Rating		who (Name)	When (Date)	complete (Date)	Likelihood	Severity	Risk Rating
Sunscreen	Staff and pupils are at risk of sunburn, blistering, overheating, dehydration from the results of sun exposure. Long term the harm sun exposure could lead to skin cancer. Staff could also experience stress and psychological harm from any allegations of abuse.	Sunscreen is the last line of defence, but it is useful for protecting areas of skin that cannot be covered up. Notify parents / carers to consider applying sunscreen before school. There is a school stock of sunscreen for pupils who forget/cannot afford their own. In this case, parental consent is obtained and school notified of any allergies. High protection factor sunscreen (SPF30 minimum) is used. Pupils are supervised applying their own sunscreen. Self-application is recommended. Young children and some children with special needs may require assistance. Written permission will be obtained by parents / carers. Teachers that apply sunscreens should do so to the face, neck and arms in accordance with relevant school policies to minimise the risk of abuse allegations. Teachers remind pupils to reapply sunscreen regularly, particularly at midday.	L	M	L	Umbrellas available main reception for staff to use to if they go out in the sun	Main Reception	Ongoing				

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			Likelihood	Severity	Risk Rating		who (Name)	When (Date)	complete (Date)	Likelihood	Severity	Risk Rating
Water	Staff and pupils are at risk suffering the effects of dehydration as a result of lack of drinking water.	A supply of cool drinking water is readily available. Encourage pupils / staff to hydrate at regular intervals.	L	M	L	Water fountains located in the following areas: - Dining Room Additional water is available from Kitchen Staff Bottles of water will be made available to staff and pupils as required	All	Ongoing				
Heat stroke / exhaustion / stress	Staff and pupils are at risk suffering the effects of heat stroke / exhaustion / stress.	Staff to consider and be familiar with the signs of heat stroke / exhaustion / stress. Common signs and symptoms are: • Nausea • Vomiting • Confusion • Dizziness • High body temperature • Hot to touch skin If any of the above symptoms are apparent, encourage the individual to move to a cool room / place, drink water, place cold ice packs / wet towels around the neck and armpits / wrists. Dial emergency services if the individuals condition does not improve within 30 minutes.	L	M	L	Adequate first aid provision in place with a number of support staff and teaching staff trained Frozen bottles of water to double us as Ice packs if required	All	Ongoing				
Consider if any additional hazards are created and control measures are required if this activity is undertaken in non-routine or emergency conditions							Review Date (<i>Step 5</i>) : 20/07/2022					
Assessors Signature:			Date:		Authorised By:				Date:			

Potential Severity of Harm	High (e.g. death or paralysis, long term serious ill health)	Medium	High	High
	Medium (an injury requiring further medical assistance or is a RIDDOR incident)	Low	Medium	High
	Low (minor injuries requiring first aid)	Low	Low	Medium
		Low (The event is unlikely to happen)	Medium (It is fairly likely it will happen)	High (It is likely to happen)
		Likelihood of Harm Occurring		

Risk Definitions	
Low	Controls are adequate, no further action required, but ensure controls are monitored and any changes reassessed.
Medium	Consideration should be given as to whether the risks can be reduced using the hierarchy of control measures. Risk reduction measures should be implemented within a defined time periods. Arrangements should be made to ensure that the controls are maintained and monitored for adequacy.
High	Substantial improvements should be made to reduce the level to an acceptable level. Risk reduction measures should be implemented urgently with a defined period. Consider suspending or restricting the activity, or applying interim risks controls. Activities in this category must have a written method statement/safe system of work and arrangements must be made to ensure that the controls are maintained and monitored for adequacy.